

Areas of Concern	Tasks	Strategies	Success Criteria	Time-table				
				2003-2004	2004-2005	2005-2006	2006-2007	2007-2008
<b><u>1. Curriculum Development</u></b>								
1.1 Senior secondary curriculum	To develop the S4/S5 curriculum	Diversified, flexible, practical, vocationally biased Tailored-made to individual needs	Students are happy & motivated to learn Students can make progress in learning To have at least 20% of HKCEE 5 sub passes All participants of HKCEE be able to score at least 1 point	✓	✓			
	To promote project-based learning	2-week work experience project (S4, 2nd term)	Learning output in forms of board & oral presentations	✓	✓			
	To develop articulation link for S6/S7 advancement	Seek CCC schools' cooperation	To establish at least 2 feeder schools		✓			
1.2 Vocational education & training curriculum	To develop the Higher Dip in Logistics and Business Practices (HDLBP)	Collaborative effort of external and internal academics To develop articulation links for graduates	To have the programme accredited in 2003 At least 5 articulation/profession routes developed by 2006	✓	✓	✓		
	To develop programmes in Travel and Hospitality Management (THM)	To develop certificate and diploma programmes Seek articulation/accreditation from external bodies	To have at least 1 class started in 05/06 At least 2 articulation/professional routes developed before 1st batch of graduates (cert)		✓	✓	✓	✓
<b><u>2. Life-Wide Learning</u></b>								
2.1 Life education	To promote life skills, interpersonal & intra-personal skills	To develop a curriculum for personal growth Christian values and evangelical work	Students are polite, responsible & able to set goals All students are able to reflect own faith before leaving College	✓	✓	✓	✓	✓
2.2 Student aids/scholarship	To build a quality and effective social services for students in need	Make good use of gov't/ community resources (SWD/agent) Make good use of HKCCCC services	Services to be above gov't / aided standard All students in need could be served and cases are professionally handled More pro-active in prevention work/activities	✓	✓	✓	✓	✓
	To expand scholarship scheme	To invite more sponsors / donors for scholarship	To achieve a scholarship scheme of not less than \$0.5M in five years		✓	✓		
2.3 Student counselling	To promote whole school approach to counselling	All teaching and non-teaching staff are involved in student counselling work Training for counsellors	At least 20% of staff to have counselling training			✓		
	To set up career counselling service	To appoint a career master/mistress To collect resources for career counselling To organize career activities	All students to have at least one in-depth counselling To have a resource corner set up To have at least 4 career talks/visits @ year		✓			
<b><u>3. Staffing and Staff Development</u></b>								
3.1 Staff recruitment & induction		To build an effective team	All staff are able to share the college vision and mission	✓	✓	✓		
3.2 Staff training and development	To set annual staff dev plan	Clear policy and implementation plan	To the satisfaction of HKCAA/EMB	✓				
3.3 Professional development	Principal's CPD CPD for teaching staff (TCF) CPD for non-teaching staff Research work of HD staff	Principal to go through the NAP programme To promote and get start the TCF scheme in second year To identify training needs and set staff development plan for teaching support's needs	To fulfil all requirements of the NAP programme All staff to participate the TCF Scheme All non-teaching staff to be able	✓ ✓ ✓	✓ ✓ ✓	✓ ✓	✓	
<b><u>4. HKCAA Accreditation</u></b>								
4.1 Institutional review	To invite HKCAA's visitation	Prepare full documentation Communications with staff, governance and advisors Prepare staff and students for the re-accreditation exercise	Seek approval for longer years with fewer conditions and requirements To have all requirements fulfilled on schedule To have all recommendations reviewed before re-accreditation	✓ ✓	✓		✓	✓
4.2 Programme validation (HDLBP)	To invite HKCAA's visitation	Prepare full documentation Communications with staff, advisors and examiners Prepare staff and students for the re-validation exercise	Seek approval for longer years and fewer conditions/requirements To have all recommendations reviewed by end of second year.	✓	✓	✓	✓	
4.3 Programme validation (THM)								
<b><u>5. School Promotion</u></b>								
5.1 School image building	Direct promotion to secondary schools Build a new website To prepare the college annual report/newsletter	To organize seminars and school visit to promote S4/HD programmes Communications with students, parents, alumni and public	More press coverage and visitors No. of visitors to be increased @ year by 50%	✓	✓	✓	✓	✓
5.2 School inauguration		To get staff and students involved in the function	Smooth running of event, good number of visitors Press coverage	✓				
5.3 Fund raising	To raise fund for F & E (\$5M, 2003-2006)	Invite donors, organize fund raising activities	To reach at least 80% of the target figure	✓	✓	✓		
5.4 Graduation ceremony	To organize own graduation ceremony							
<b><u>6. Campus Improvement</u></b>								
<b><u>7. IT Development</u></b>								
	To develop a 3-year IT plan (hardware, software, system)		To the satisfaction of HKCAA All students are IT/Information literate before graduation All staff can communicate and use IT in teaching	✓	✓	✓		
<b><u>8. Library Development</u></b>								
	To dev a 3-year Library plan		To the satisfaction of HKCAA	✓	✓	✓		
<b><u>9. External Relationships</u></b>								
9.1 Parent-teacher association					✓	✓		
9.2 Alumni association					✓	✓		
<b><u>10. School Self-Evaluation Exercise</u></b>								
10.1 School Self-Evaluation Exercise (SSE)	Promote a self-review culture Develop tools for review Promote awareness of all stakeholders Training for stake-holders	Objective planning as part of staff appraisal Staff appraisal using self-review Develop resources to collect data Enhance communications	Quality teaching portfolio of staff		✓	✓	✓	✓
10.2 External School Review (ESR)	Preparation for ESR						✓	✓